

# HITCHCOCK BAY COUNCIL MEETING July 17, 2011

**In Attendance:** Milt Harriman, Harvey Benson, Benita McNeill, Velma Corbett, Terry Seiffert

**Regrets:** James Verwimp

**Director's and Officer's Liability Insurance:** Check with RM and in books; not assigned

## 1. Board Structure and Committees

Chair - Velma Corbett

Secretary - James Verwimp

Treasurer - Benita McNeill

Water - Whole Board

Maintenance - Milt Harriman

Campground - Harvey Benson

Bylaws - Terry Seiffert

Social Committee- Velma Corbett

Golf Committee - Milt Harriman

Planning Committee - Benita McNeill

Swim Club - Velma Corbett

Other: TBA As needed

## 2. Minutes

Not read and adopted, will do at next meeting Thursday, July 21 at 10.30. Reeve Clayton Ylioja will be invited to attend meeting.

## 3. Financial

Discussed informally;

**Development Corp:** money is invested in 3 funds; we make about \$1000/month in interest; money is for services; need to retain some for emergencies in future or replacements

**Hamlet:** Moved by Terry, seconded by Milt that Velma Corbett, Benita McNeill and Harvey Benson be designated as signors for the Account. Two signatures required. The account will be moved from the CIBC to Prairie Centre Credit Union. Carried

**RM:** Will need to contact Linda for info

## 4. RM Rep: Randy Ames is our rep.

## Old Business

1. **HBDC Water**
  - a. **Treatment Plant** Benita has talked to Tibor at KGS (head engineer). Benita will contact Tibor for report on Water
  - b. **Secondary water system** Harvey will contact Mac Davies regarding report. Harvey will check for current pricing, Benita will check in files for who did initial water system
  - c. **Lagoon** Plan A would use Curtis Knight lagoon if possible, Plan B treat and reuse water; Benita will get more info re\; Plan B
  - d. **Low area on Vivienne Bay** Will request an engineer's report for a solution so Board can make an informed decision; Harvey and Terry will get files from Dave and Bob if necessary; Terry will contact Gord at AMIK Engineering
2. **HBDC Newsletter, contact with residents, web site** Dave, Twyla and Dallas have been looking after it. The newsletter was excellent. Velma will contact Dave so we can continue with it.  
Will post an Executive Summary of our meetings on web site so people know we are meeting and dealing with items.

3. **HBDC Campground** Are having a BBQ on August 1. Harvey will attend on behalf of the Council. There is an annual collection of fees. Harvey took over that responsibility.
4. **OH/HBDC RM Concerns from Board** Would like a monthly spreadsheet with itemized expenses that we approve and return to RM for payment. Will discuss with Clayton on Thursday or ASAP. Confidentiality issues
5. **HBDC Quorum:** Moved by Terry, seconded by Velma that 75% will be the quorum for voting; councillors can take part in the meeting(s) and vote via email, phone calls and Skype. Carried.
6. **Templates:** We will set up an agenda and minutes template to make it fairly easy to keep minutes to be emailed to each councillor. Councillors will bring suggestions to next meeting.
7. **OH/HBDC Maintenance:** Who pays Don? Milt answered that he is on RM payroll so he has coverage.  
Issues:
  - a. Mower: Milt has ordered it, should be delivered Monday or Tuesday, \$5319 John Deere
  - b. Hedge Trimming: has gotten behind; Terry's son will be asked to assist while he is working at the Hideaway so we can get caught up
  - c. Buck's Garage : old treatment shed will be moved and used as a maintenance shed. Discussion about floor. Tabled to next meeting
8. **HBDC Boat Launch Fees:** Edi and Patti have been doing an excellent job this year; resident free, \$35 yearly or \$5 per launch
9. **OH Bylaw Request:** Don Meston has purchased a residence on Vivianne Bay and would like to know the rules and regulations. Previous owner should be able to supply but we will make sure we have some packages available. Finding the property pins was also discussed. Benita will make sure all council members have current bylaw packages at next meeting. Council will reconfirm what the rules regarding buildings are. These come from Sask Environment. Question: could these be posted on our web site so everyone has access to them and can refer to them since it is easy to misplace paper copies?
10. **OH Contractor damage** Issue from AGM. Curtis Knight told Milt that we are liable after talking to "a mediator". Will request written report of mediation before we make restitution. Develop a bylaw that replacement of curb stops is owner's responsibility.
11. **HBDC Lights:** Discussion about power costs and solar lighting on edge of properties.
12. **OH/HBDC Audits and Financials:** Moved by Milt, seconded by Harvey that we accept Rod Seiffert's offer to be available to Benita and the Council when needed. He works with MNP as an accountant. Carried. Discussion about need for a forensic audit perhaps in the future.
13. **HBDC 7th Council member:** Kerri Cole has offered to sit on the Board. We will accept her offer so we have a full quorum.

Benita moved for adjournment.

Next meeting: July 21 10:30 pm