

## Hitchcock Bay Development Corporation AGM – May 18, 2013

Eldon Madsen called the meeting of the members to order at 10:15 AM and asked for a motion to nominate a chair person for the meeting.

Andy Forrest nominated Russell Boris, seconded by Tony Daigneault. Dean Corbitt nominated Rod Sieffert, seconded by Grant McNeil. Richard Appleby nominated Monty Bender, seconded by John. By show of hands Russell Boris was chosen to chair meeting.

Russell then asked for nominations of recording secretary for the meeting. Andy Forrest nominated Bob Long, seconded by Terry Bell, accepted. Lorraine Kenaschuk motioned nominations ceased, seconded by Carrie Knight, carried.

### **New Business** (to be added to agenda)

Tree Planting report – Shaun Ross

Reappointment of Auditor – Velma Corbitt

Golf Committee – Tony Daigneault

Boat launch report will be added to the campground report

3 people had resigned from the HBDC board of directors – Milt Harriman, Dan Husky & Brent MacDonald. Russell asked if any of the resigned directors were present and wanted to speak, received no response.

Call for approval of agenda – motion made by Carrie knight

There were different agenda's present at the meeting so it was determined to go with the agenda that was mailed out prior to the meeting and make additions to that agenda. The first addition was a motion regarding the change of the board from 7 members to 5 members and the second was a motion stating that a board member of the HBDC could not hold a position on the Hamlet Board. Both of the motions would be dealt with in the Bylaw's of the HBDC.

It was also noted that a motion was not required to recognize this meeting as the Annual General meeting for 2013 as it was already stated on the agenda.

After discussion regarding the agenda a motion was made by Terry Bell to approve the revised agenda, seconded by Lisa Sinclair, carried.

A question from a member was brought to the floor regarding the money that was raised for the cook shack, as to how much was raised and where the money was. Patti Forrest spoke to the question. Patti and Edie Ruecker had taken on this project personally and to date have raised \$19,000 which they have in a special account.

The next order of business was approval of the December 31, 2012 financial statement for the HBDC. Terry Bell made the motion to approve the financial statement as circulated, seconded Bob Long, approved.

Marilyn Long made a motion to adopt the proposed bylaw's as presented for discussion, seconded by Ken Howell, approved.

### **Bylaw Discussion**

#### **1 Definitions**

g. take out "or an associate member"

h. Change number of members for quorum to open a meeting from 10 to 40 and insert General before meeting.

## **2 Objects**

b. discussion around removing the RM of Coteau from this statement but after discussion was decided to leave as is based on the fact that the board would be aware of all major decisions, related costs etc. and no major projects could be done without the approval of the membership.

c. discussion about removing this statement completely, but after discussion was decided to leave as is.

## **3 Fiscal Year – no changes**

## **4 Membership**

b. remove “or area” from the statement

h. Carla Schrader had a concern with the number of 10 members to form a quorum. After discussion it was decided to change the number of members required at a general meeting to be 40 to make a quorum. Also need to add the word general before meeting.

## **5 Meetings of Members**

b. (i) discussion about the chair being the person that would call a special meeting after consultation with members of the board but statement was left as chair may not always be available.

b. (ii) need to add “and reappointment of an incumbent auditor”

d. Need to change the number of members from 10 to 40 for opening a meeting to coincide with 2(h).

## **6 Directors**

b. need to add “to make up a total of 5 board positions”

c. need to add “general” for Annual General Meeting.

d. Need to add “Directors hold office until the conclusion of the meeting at which their successors are elected.

f. (ii) need to insert “3” (three) before directors to indicate how many are required for quorum

k. an addition to this statement regarding other “live” electronic options and not be limited to Skype only as it is just a brand of live electronic communication. Also it was discussed to add Section 104 (1) from the Non Profit Corporations Act to this statement.

m. last bullet needs to have “the Non Profit Corporations Act changed to read ISC (Information Services Corporation) Act.

n. Grant McNeil made a motion to have this statement removed from the bylaws. After discussion is was decided to remove part of the statement out “cease to reside in Saskatchewan and for three consecutive months does not reside in Saskatchewan”

o. new statement – A member of the HBDC is ineligible to be a director if they or a member of their household is an employee, councilor, or reeve for the RM of Coteau #255 or are on the organized Hamlet of Hitchcock Bay Board.

## **Conflict of Interest**

c. need to add – “and the remaining directors may choose to alter or set aside a contract or any terms they consider appropriate.

d. New statement – “Conflict of Interest will be defined by the Information Services Corporation Conflict of Interest Definition.

### **Confidentiality**

Need to add that HBDC board will operate under the Saskatchewan FOIP (Freedom of Information and protection of Privacy Act with regards to all HBDC matters.

### **7 Officers**

no changes required for this section of the bylaws.

### **8 Financial Information & Disclosure**

f. New Statement – Transactions over \$6000 must be advertised for tender or receive 3 quotes for project. Tenders will not be opened until the tender date has closed. All tenders will be opened at the next board of directors meeting.

Motion to approve the amended bylaw's as presented by Dean Geramo, seconded by Velma Corbitt, approved.

Russell opened the floor open for nominations for elections

Darlene Schmidt made 5 different motions to nominate 5 different people for Directors of the HBDC Board, the 5 motions were seconded by Don Leier. The 5 nominee's are Mel Karlson, Eldon Madsen, Dave Ruecker, Terry Bell and Hugh Barton.

Judy Karlson nominated Dianne Rhodes for director of the HBDC Board.

Rod Schmidt made a motion to have nominations cease, carried.

Bob Long made a motion that elections would be done by ballot, and requested that Ray Jones and Kathy Jones distribute ballots to members and count ballots after everyone had voted. Seconded by Terry Bell, carried.

### **Reports**

Benita McNeil gave a report on the outside irrigation system. The infrastructure for the non-potable irrigation system is basically in place and should be operational shortly. Application for Water Rights and Approval to Construct and Operate Works should get its final stamp of approval within the next 1-3 weeks. Benita also gave an update on the treatment plant with a report from KGS as well as a report from Associated Engineers stating that the KGS report was accurate. Discussion followed the report and most members indicated it would be nice to have a summer with the outside irrigation running to get an accurate record of water usage by the cabins through the existing treatment plant. Once these figures are obtained it may be helpful with the finalization of the treatment plant upgrade.

Curtiss Knight spoke on behalf of the RM of Coteau regarding a letter they had just received from Sask. Water Security Agency. The letter spoke to the fact that the resort had a Water Treatment Feasibility study completed outlining the requirements of the resort and to date there had been no progress in any type of construction. In closing the letter stated that the resort would be required to submit a construction timetable to the Sask. Water Security Agency by August 31, 2013.

Velma Corbitt gave a report on the Sewage disposal and the information she had received indicates that land spreading could go on until October 31, 2013 with current licenses and could continue until 2017 under certain circumstances. Velma had also distributed an email from Sam Ferris of Sask. Water Security Agency outlining the requirements for land spreading. Quote from the email stated: In simple terms, what the 50 KM rule boils down to is that if the hauler cannot come to terms and obtain written permission from the owner of the approved lagoon located within 50 KM of the source of the sewage generation, then land spreading may be carried out in accordance with the permit conditions until October 1, 2013 under the current terms of the haulers permit. Velma also made mention that she had asked Darrell Starling to be present at the meeting as another alternative to sewage disposal.

Russell asked if Craig Millar was also present at the meeting and asked them both to speak to the sewage disposal services they offer.

Craig Millar told the members that he had 2 different lagoon options available but would not be land spreading due to the requirements of his permit. He stated he could haul to Outlook that had a \$100 gate opening fee along with a 10 cent a gallon tipping fee plus his 5 cents a gallon pump out fee. The second lagoon option was at K & M Storage Ltd. which would be an 8 cent tipping fee per gallon plus Millar's regular pump out fees.

Darrell Starling mentioned that he was not here to go into to competition with Millar's only to offer a second option. Starling's pumping costs would be 9.5 cents a gallon. A member asked the question if he was able to pump right away and he said no not until land was secured from a local farmer for land spreading.

Velma Corbitt made the campground report stating that the Revenues from the camp ground and boat launch were being paid to the Hamlet through the RM and it would help offset the cost of Don Cunningham's wages for maintenance. Velma also mentioned that she was looking into having 2 garbage bins located at the boat launch that would be policed by a student on the weekends. The student hired would also look after the boat launch fees and do some watering of trees. The boat launch fees will remain the same as last year and new stickers for 2013 should arrive soon.

Curtiss Knight also spoke on behalf of the RM of Coteau regarding the Birsay land fill. At the present time the land fill is full and due to the new rules regarding development of new cells, the RM will not be operating the land fill as it was in the past. At the present time they have a large container to take garbage, but will be looking at having all garbage hauled to Saskatoon in the near future.

Grant McNeil made a motion for the HBDC Board appoint an auditor, seconded by Tony Daigneault, carried.

Tony Daigneault gave a golf committee report. Tony mentioned that he had left copies of a survey which he would like to see filled out by the members and returned to one of the Golf committee board members. The fees are set for the new year and will be \$5 a round, \$25 annual for an individual and \$40 annually for a family membership. The Golf committee will be installing tee off mats at each hole this year as well. Tony made mention that they received donations to sponsor each of the 9 holes. The sponsors were Pinnacle Distributors, Birsay Oil, Quick Mats, Rosetown Flighting, Rosetown Cellular, Rose Travel, Barb & Terry Bell, Birsay Kitchen & Fresh Energy Concepts. The next phase will be to look at benches at each of the holes which will also offer an opportunity for advertising by businesses. The golf committee is also in contact with a company from Saskatoon that makes realistic grass that would work great for grass greens. The cost would be around \$50,000 for all 9 holes, it has an 8 year warranty and an estimated lifetime of 20 years.

Shaun Ross made a presentation regarding a tree planting proposal. Shaun was able to secure a variety tree seedlings (about 3000) from the Prairie Shelter Belt. The present trees we have are well established but their life time is nearing the end, so it makes sense that we start to replace these trees with new ones. The plan is to have a work day on May 25 to get the trees planted. Shaun has put a plan in place and has mapped out where the

different varieties will go. The tree planting group need a motion to proceed with the planting which must be sent to the RM and then off the SERM for approval. Shaun also stated that it makes sense to have the plastic mulch put down with the seedlings, at a cost of about \$3000. Shaun had 5 motions regarding the trees:

The first motion made by Shaun was to proceed with the planting of the seedlings as per the presentation at this meeting, seconded by Sandi Husky, approved.

The second motion made by Shaun was to reimburse any member for shipping costs (about \$110) and any costs related to the tree planter and rental of plastic mulch applicator, seconded by Chris Popowich, approved.

The third motion made by Shaun was to reimburse any members for any costs for pick up and return of tree planter, plastic mulch and plastic mulch applicator, seconded by Don Crawford, approved.

The fourth Motion made by Shaun was to proceed with the purchase of the plastic mulch at a cost of about \$3000 which includes sod anchors, seconded by Vince Crawford, approved.

The fifth motion made by Shaun was to pay for the costs of mowing the grass in the areas where the tree rows were going, seconded by Don Crawford, approved.

Warren Simonson made a motion to add a drip line when doing the planting and that the drip line should be hooked up to the outside irrigation line. This line should be paid for by the HBDC and should go to tender, seconded by Vince Crawford, approved.

Russell announced the results from the ballot count. Mel Karlson 108 votes, Eldon Madsen 107 votes, Terry Bell 95 votes, Hugh Barton 98 votes, Dianne Rhodes 65 votes and Dave Ruecker 64 votes. The new board of Directors will be Mel Karlson, Eldon Madsen, Hugh Barton, Terry Bell & Dianne Rhodes.

Shaun moved we destroy the ballots.

Motion by Bob Long, seconded by Shaun Ross to have the date of the next Annual General Meeting be decided by the HBDC Board and membership duly notified of the date.

Motion to adjourn meeting was made by Shaun Ross.